

RUN DESCRIPTION

Registrar including Advanced Trainee EMERGENCY

- RUN:** Emergency
- SITE:** Taranaki Base Hospital
- DURATION:** Six months
- RESPONSIBLE TO:** Clinically: the Consultant(s) on the assigned run.
Administratively: RMO Support Unit Manager
- ACCREDITATION:** 1. The run is accredited by the Medical Council of New Zealand and the Australasian College for Emergency Medicine (ACEM) for 6 months of advanced training in Emergency Medicine.
- NUMBER OF POSITIONS:** Four
- SPECIALTIES COVERED:**
- Emergency.
- TEAM COMPOSITION:**
- The senior staffing in the Emergency Department varies according to employment levels. Currently this is 22 Consultants and 2 MOSS.
 - There are 10 RMOs in the Emergency department
- CLINICAL RESPONSIBILITIES:**
- Patients are to be fully assessed on admission in relation to their triage status and reviewed as indicated. Assessments should be concise and problem oriented.
 - Investigations relevant to the primary problem solving will be ordered, (Laboratory investigations, imaging studies, ECG etc) and results will be signed off.
 - Clinical management plans are instituted as per departmental policies and guidelines or as directed by the Senior Medical Officer (SMO) on duty. A decision plan to admit or discharge a patient will be discussed with the duty SMO whenever there is any doubt. A definite decision to admit the patient will be discussed with the relevant specialist Registrar or Consultant "on take".
 - Clinical procedures are undertaken as required for each patient or as directed by the SMO on duty e.g. venepuncture, IV insertion, catheterisation, suturing.
 - Medical emergencies are responded to immediately. On prior warning by Ambulance R/T of the arrival of a Status 1 patient, the ambulance will be met at the ambulance entrance to the resuscitation room.
 - The ED medical record will be completed for all patients including injury survey and disposal plan for each patient.
 - The ED computer module will be used for the recording of time patients are seen and if appropriate, referred to a speciality.

- Concise and accurate medical records are maintained on the ED chart for all patients. The medical record is regularly updated and all relevant medical information, instructions and communications with the patient are recorded.
- All entries into the medical record are to be legible, signed, dated, timed and designation noted.
- Tests are ordered as required to obtain an accurate diagnosis and results checked and signed off on the computer.
- Medication and IV fluids are charted as required on the ED record.
- ACC documentation will be completed for all patients presenting with an injury as per departmental procedure.

TRAINING AND EDUCATION:

- Clinical Grand Round is held every Thursday between 1230-1330hrs. Attendance is desirable.
- There is a weekly emergency department CME teaching programme which trainees are expected to attend – this takes place on Thursday mornings from 0830 hours. This teaching is protected.
- For ACEM trainees, there is a 2 hour weekly protected teaching session following the CME session.
- ACEM trainees will be required to complete Workplace Based assessments (WBAs) and In-training assessments (ITAs) with FACEM staff as per appropriate stage of training. They will also maintain compliance with the administration requirements of ACEM.

HOURS OF WORK:

- There are four shift times. These are worked on a rotating basis.
- The shift times are 0800-1800, 1000 – 2000, 1400-2400, and 2100-0700.

SALARY CATEGORY:

Ordinary hours	40
Rostered overtime hours	0
Un-rostered overtime hours	4
TOTAL	44
HOURS CATEGORY	F
SALARY CATEGORY	C