

	TERMS OF REFERENCE
Group	South Taranaki Community Health Forum
Purpose	<ul style="list-style-type: none"> • A mechanism to communicate and share health related information between the Taranaki DHB and the South Taranaki Community
Objectives	<ul style="list-style-type: none"> • To ensure community involvement in health service planning • To increase community understanding of health issues • To provide community input to Clinical Forum discussions on patient pathways • To ensure that South Taranaki communities understand how to access health care • To ensure service integration of new models of care across all health care providers.
Decision-making Process	Decisions will be made by consensus.
Accountability	Through the publication and distribution of the minutes of meetings on the TDHB website, to the Midland Health Network, National Hauora Coalition, Tui Ora, South Taranaki Iwi, South Taranaki Public Libraries, Women's Institute, Grey Power, Taranaki Regional Council, TDHB Maori Health Unit, TDHB staff.
Membership	<p>Mayor, South Taranaki District Council Representatives from</p> <ul style="list-style-type: none"> • All South Taranaki Community/Interest Reference groups • All South Taranaki Providers of health services • All South Taranaki Community Boards • Public Health Care organisations • Taranaki Regional Council • South Taranaki Iwi • TDHB – Planning, Funding and Population Health, Clinical Service Manager Maternity & Child Health/Hawera Hospital <p>Attendance at meetings when required by</p> <ul style="list-style-type: none"> • TDHB Chief Medical Officer • TDHB Planning, Funding & Population Health, Clinical Service Manager Maternity & Child Health/Hawera Hospital • Clinical Nurse Manager, Hawera Hospital
Chairperson	Mayor of South Taranaki District Council or appointed deputy or the General/Service Manager, TDHB, or appointed deputy.
Quorum	The quorum shall be six members
Meetings	The Community Health Forum will meet monthly in South Taranaki
Agenda	Agenda will be sent out five working days before the meeting.
Minutes	Draft minutes will be forwarded to the Chair within one week of the meeting and will be approved at the following meeting.
Review of TOR	Terms of reference to be reviewed annually
Date & Reference	2014-07-23 U:Funding&Planning/South Taranaki/2014/TOR