

HAWERA HOSPITAL COMMUNITY COMMITTEE

Title of Policy Manual:

Date Issued: April 2004

Reviewed: December 2007

Review By Date: December 2009

Responsibility: General Manager Hospital Services, TDHB

Authorised By: Chief Executive Officer, TDHB

Version: 3

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Purpose

To provide a forum for South Taranaki and local community input and interaction with the TDHB and management concerning delivery of services at Hawera Hospital and the local community.

Terms of Reference

1. To provide advice to the TDHB through the CEO on issues arising from the implementation of stage 1 of the Pisk report.
2. To provide support to the recruitment programme for Medical Officers at Hawera Hospital on an ongoing basis.
3. To provide commentary on any initiatives that could have impact on the current service delivery at the hospital.
4. To facilitate communication between the local community and Taranaki District Health Board.

Chairperson

Manager Hawera Hospital. If the Chairperson is unavailable at any meeting, the members present shall appoint an Acting Chairperson for that meeting.

Membership

The following have been appointed by the CEO, Taranaki District Health Board:

Community Representatives	Ken Horner, Neil Walker
GP Representative	Keith Blayney
Ngati Ruanui Representative	
General Manager Hospital Services	Joy Farley
Hawera Hospital Staff Rep.	Brenda Sturgeon
Hawera Hospital Medical Officer (MO)	Dr Ben Nieuwoudt
Hawera Hospital Manager	Gill Campbell
TDHB Member	

At the time of the TDHB elections, representatives from each group will get confirmation from those representative groups to continue.

Co-opting Power

The Committee/Meeting shall have the power to co-opt members with the express permission of the Chief Executive of the Taranaki District Health Board.

Quorum

A quorum shall consist of not less than half of the members and have at least one representative from staff and community.

Meeting Time Frame

Meetings are to be held bi-monthly with the proviso to call extra-ordinary meetings if necessary.

Conflict of Interest

To be declared when a potential conflict exists with an agenda item. The Committee will determine the appropriate response.

Reporting Relationship

The committee should report to the CEO. The provisional minutes will be released to all members on a confidential basis. After confirmation by the Committee they will be posted to the Internet.

Minute Circulation

Committee Members
South Taranaki Health Group c/- Mayor Ross Dunlop
CEO - Taranaki District Health Board