

MINUTES

Hawera Hospital Recruitment Steering Committee
 31st May 2007 Hospital Library, Hawera Hospital

PRESENT: Ben Nieuwoudt, Joy Farley, Ken Horner, Neil Walker, Gillian Campbell, Brenda Sturgeon, Keith Blayney.

MINUTE TAKER: Linda Smith

	ACTION/DECISION
1.0	<p>APOLOGIES Rosemary Clements.</p>
2.0	<p>PREVIOUS MINUTES Matters arising: <i>Manager Hawera Hospital</i> – Joy stated that this position is to be reviewed. She would like to consult with community stakeholders to canvass community views. She feels the position needs to be broader with a rural focus, also with a view to being more strategic rather than operational. This process will take a few months, but there is every intention of filling this position. The committee agreed that the Manager needs to be community focused. <i>Credentialling</i> – Joy said ED Hawera is already credentialed. Joy will confirm with Bert White when the Inpatient Ward is on the schedule to be credentialed. <i>Outpatient Medical Clinics</i> – Gill will resend the memo with Outpatient figures for Hawera Hospital to the Committee. Joy commented that guidelines have been developed for GP's around referrals. She also stated that Hawera waiting times are within the specified timeframes, and that patients will see a Physician quicker in Hawera than at Base Hospital. <i>Medical Council issues</i> – Gill is attending the Rural Health Conference next week. Joy stated that work is continuing around vocational pathways for rural doctors, and have committed funds for this. Neil is not happy at the length of delay and wants some action. Keith said a vocational pathway for rural doctors has been developed. <i>Local supervision for Medical Officer</i> – Dr Campbell White meets with Ben for 20 minutes every month. Other Physicians coming to Hawera for Outpatient Clinics come to the Ward and spend some time with Ben as well. It seems to be working well. <i>Photo album</i> – Jeff Sutton is updating the TDHB website. Gill is collating an album “slideshow” specific to Hawera Hospital for the website <i>Workforce Development Plan</i> – Joy has done a draft proposal and will send this out to the committee. <i>Board Representative on the Steering Committee</i> – Joy raised at the last Board meeting, but has not received a response. Will chase this up. <i>Hospital facilities</i> – At present working through business case for Taranaki Base Hospital. <i>Steering Committee Meeting dates</i> – Linda to set up dates for the rest of the year. Will be the last Thursday of every 2nd month at 12.30 p.m.</p>

<p>3.0</p>	<p>GENERAL BUSINESS</p> <p>LOCAL COMMUNITY INPUT</p> <p>Discussion around the publishing of the Steering Committee minutes. At present they are on the internet on the TDHB website, a copy is kept in the Hospital Library, plus in the Hawera Public Library. Keith asked if the minutes are sent to Board members. Joy replied that the Board members do review the minutes regularly on the internet and the board have indicated no need for the minutes to be sent to individual board members and are happy with the current arrangement. Joy does attend local community group meetings periodically and reports on any issues. She will take Gill to the next Grey Power meeting. Neil commented about the lack of interest from the local newspaper on articles around the Hospital. He suggested Keith write to them to see if he has a better response.</p>
	<p>WORKFORCE DEVELOPMENT PLAN</p> <p>Keith asked if the Committee could have more input, and enquired as to what planning is being done. Neil requested a copy of the draft. Joy will contact Debbie Taylor to send this out to the Committee and will also invite Debbie to the next meeting to update.</p>
	<p>MEDICAL OFFICER RECRUITMENT</p> <p>Gill handed out a report from Charles Hunt, Medical Recruitment Manager, on what advertising, enquiries etc. have been happening since the last meeting. Charles is happy to do a report for the Committee prior to each meeting. Keith commented that our ads are not easy to find on the internet. Gill stated that Charles has re-looked at the ads.</p> <p>The current position is that Dr Jens-Peter Link is due to arrive in the next few weeks and will be ready to commence on 1st July. Dr Eloff is to stay until the end of July, then happy to provide cover for some weekends, leave etc. Charles is currently talking with another applicant, but still advertising. Joy stated that the influx of U.K doctors is not as productive as originally thought, and she isn't confident this is the market we are looking for. Neil asked what we are doing for the new doctor when he arrives. Neil & Gill are to work together on a "welcome package".</p>
	<p>COMPLAINTS</p> <p>Neil said the complaint by a member of the community had been dealt with satisfactorily by TDHB.</p> <p>Another complaint regarding the Shuttle Bus and who is eligible to use this. Joy said the bus will take anyone as long as it is health related and on the bus route, including ACC or private specialist appointments. Keith asked about the pick up/drop off from Hawera Hospital being the Emergency Dept. Gill replied this was only while the front entrance was closed for construction work. This should be completed in the next week and the pick up/drop off point will return to the front entrance.</p>
	<p>NEXT MEETING: THURSDAY 26TH JULY 2007, 1230 P.M.</p>