



HOSPITAL ADVISORY COMMITTEE

MINUTES – PUBLIC - unconfirmed

Tuesday 31 August 2010

10.00am

TSB Chambers

War Memorial Centre

Miranda Street

Stratford

Present:

Peter Catt (Chairman), Kura Denness, Jenny Nager, Karen Eagles, Grant Knuckey, Mary Bourke (Board Members), Brian Jeffares, Jan Dunlop, (co-opted members)

In Attendance:

Tony Foulkes (Chief Executive), Joy Farley (General Manager Hospital and Specialist Services), Rosemary Clements (Clinical Services Manager) Krysti Wetton (Communications), Jenny McLennan (PA to Board)

585.0 Declaration to Open Meeting

The Chairman declared the meeting was opened at 10.05am.

586.0 Apologies

Resolution

That the apologies from Messrs John Young, Peter Moeahu, Nic Boheimer and Dr Gilkison be received and noted.

*Carried
Eagles/Nager*

587.0 Conflicts of Interest

The Register was circularised for updating by members, with no new interests being declared.

588.0 Minutes of Previous Meeting

Resolution

That the Hospital Advisory Committee resolve to accept the minutes of the meeting held on 31 August 2010 as a true and correct record subject to including Mary Bourke in the apology.

*Dunlop/Nager
Carried*

589.0 Matters Arising

589.1 Smoke-free status for Base Hospital

Ms Clements advised that the smoke-free status of Base Hospital remained under consideration and noted that the recent 'Better help for smokers to quit' Health target result had noted an improvement compared to previous results.

589.2 Rheumatic Fever

Ms Farley noted that advice was to be provided regarding the incidence of Rheumatic Fever in response to a query from Mrs Eagles. Mrs Eagles had previously advised that occurrence of Rheumatic Fever was an indicator relating to the occurrence of poverty.

589.3 Dermatology Services and Telepaed Facilities

It was noted that telepaeds were utilised by Dr Oakley for follow-up appointments following the initial face to face consultation. Ms Clements advised that the service was operating in this manner as a three month pilot and that a review of the pilot results would also be undertaken to measure level of satisfaction by both clinician and patients.

590.0 Management Reports

590.1 General Manager Hospital Services Report

The General Manager Hospital Services took the report and attachments as read and highlighted the following issues which were discussed:

- Winter period had been quite moderate which had impacted on occupancy rate.
- Specialised units continue to be very busy NNU (119%) and ICU (65%)
- Reducing length of stay in ED remains a challenge with last few percent the most difficult to meet of the 95% target rate.
- Sick leave rate of 3.60% high for July 2010 but not unexpected given winter– benchmark 3%
- Staff turnover remains low at 0.89%.
- TDHB Provider result for the month of July slightly favourable to budget by \$24k. and includes the ring fenced mental health service which returned a surplus after the first month of operation.
- ACC revenue close to budget for the month.
- Average daily cost of staffing Hospital Services and Mental Health Addiction Services for July = \$218k which is a decrease of \$11k from June 2010.
- FTE's are favourable when compared to same period last year.
- Improvements continue on the 'Better help for smokers to quit' target.
- Advice received from Ministry that Taranaki has go-ahead to proceed with TDHB as a 'Demonstration site' for the 1st phase of the project to showcase initiatives that enhance integration between secondary and

primary mental health and addictions service. Project conducted within the Better Sooner More Convenient (BSMC) framework.

Discussion

- Miss Bourke noted that personnel costs were under budget and noted the challenge of securing permanent staff as opposed to the appointment of locums.
Ms Farley advised that care was needed regarding the use of the term 'locum' as while current Hawera Medical staff were not permanent but were referred as locum their contract was not typical of a locum contract and they had been engaged for over a year.
Mr Foulkes advised that there were a number of initiatives and work streams at a national level to address issues regarding recruitment and retention of medical staff. These included collaboration between DHBs, Workforce planning for New Zealand and collaboration between DHB, Medical Associations and their members.
Ms Farley advised that there would never be a complete solution to this issue and that if there wasn't the workforce available to deliver the service then it was necessary to consider alternative service delivery models.
Ms Denness supported the need for consideration of different models of care.
It was noted that a full compliment of Physicians (3) was expected by Christmas and a fourth Obstetrician was due in February.
- Ms Farley advised that negotiations remained outstanding with senior medical, junior medical staff and laboratory workers.
- Ms Farley noted the variance against budget for Clinical Suppliers and advised that these were to be reviewed to ensure an understanding of the reasons behind the variances.
- Mrs Eagles questioned the ongoing rise in birthing numbers and the planning associated with this. Ms Farley noted that there had not been a return to the year 2000 level and the trend was not to see an increase in birthing rates. Planning associated with future facility development would take this into account.
- Ms Clements advised that a successful upgrade of Patient Management Systems to the next version had occurred.
- Hawera Hospital co-location operating well.
- Ambulance Request for Proposal (RFP) due for release 11 September with outcome expected mid December. Transition arrangements to commence 1st week in February 2011.
- Implementation of the Community Oral Health strategy with the recent opening of the Manukorihi clinic and the planned blessing of Rangiatea in September.
- Mrs Nager noted that staff felt that the occupancy in Hawera inpatient ward was higher than reported and that when visiting there seemed to be very few spare beds. Ms Clements confirmed the report and noted that that statistics were received on a daily basis regarding occupancy and staffing.

- The role interactive of the Kaiawhina within the Hawera ED as support for the case manager was discussed with the success of this role noted. The roles assisted in ensuring health needs of patients were met and that other services that patients needed to link with were identified.
- Ms Farley advised that Dr Heble had provided upskilling and training for the Ambulance Service to assist in how to deal with clients.
- Ms Denness was concerned about the ten day timeframes associated with obtaining an updated prescription and questioned whether systems in place were appropriate. Dr Catt advised that controlled drugs required a handwritten prescription rather than computer generated and that this contributed to the current timeframes.
The ADHD project was continuing with a number of fundamental issues, such as average time of General Practitioner visit and co-payments requiring further consideration.
- Mrs Eagles congratulations to Dr Heble for his association with Judge Murfitt and the film documentary 'Hiding Behind the Green Screen'.

Resolution

That the Hospital Advisory Committee note and receive the report of the General Manager Hospital and Specialist Services and attachments.

Bourke/Eagles

591.0 Next Meeting

The next meeting was scheduled to be held on Tuesday 28 September 2010 in New Plymouth. Mrs Eagles noted her apology for the next meeting.

592.0 Exclusion of Public

Resolution

That the Hospital Advisory Committee resolve to exclude the public from the remainder of the meeting on the basis of the following matters:

1. *To present Hospital Advisory Committee Minutes pursuant to an earlier resolution publicly excluding the item*

*Nager/Eagles
Carried*

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Chairman

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Date